



YONGSEL # 773

Dated :27 May 2016

VACANCY OF 10 WAGERS AT MEN-TSEE-KHANG

Men-Tsee-Khang will be recruiting 10 wagers on 1 year contract, who would be working in various capacities such as Medicine Dispensing, Production unit of our Pharmacy, Production unit of our Herbal Products, Store keepers, Accountants, Office Secretary, Receptionists, making of Amulets (Sungkhor) and any other tasks specified by the Heads of various Departments.

Men-Tsee-Ley-Ney Opportunity:

- a) From time to time, the selected wagers will get the opportunity of Men-Tsee-Ley-Ney on 2 years contract, at branch clinics situated outside Himachal Pradesh and Delhi.
- b) The Men-Tsee-Ley-Ney on contract will be entitled with 10th Grade pay.
- c) After completion of 18 months of contract, we will review and discuss the candidate about leaving Men-Tsee-Khang after the completion of 2 years contract, OR staying on contract for some more time.

So, all the interested candidates, who fulfill the following criteria, may send their application with the attested copies of the required documents to Human Resource Department on:

(hr@men-tsee-khang.org) latest by **Sat, June 25, 2016.**

REQUIREMENTS:

- a) Minimum educational qualification of Class XII Pass.
- b) Must submit attested copies of both the mark sheets and certificates of class X onwards.
- c) Must send in attested copy of updated Green Book.
- d) Must send in attested copy of valid RC or passport to stay in India & Nepal.
- e) Must be between the age of 18 to 30 as on 30 June 2016.
- f) Must be medically fit.
- g) Must not be working in any undertakings of CTA and its branches, at least 30 days prior to the date of this announcement.
- h) Must be able to stay on contract for 1 year as on wagers. Men-Tsee-Khang has a strict policy of compensation, for those who do not complete the contract terms. The compensation amount is pro-rated to the service period.
- i) Must furnish the address, email id and mobile number in the Form 'C'. (*Form 'C' can be downloaded from our website under 'JOB' or collected from our Front Office.*)

The Preliminary Selection Process:

1. An interview will be conducted by a panel comprising of 7 to 9 members, on **Tuesday, 5 July, 2016 at 9:15AM.**
2. The candidates should bring along all the original documents for the interview.
3. All expenses like TA/DA etc. would be borne by the candidates themselves.
4. The result of the interview will be released before **Fri, 8 July, 2016.**



Training and Interview for selected 20 candidates:

1. **On Mon , 11th July 2016**, the top 20 candidates securing 50% and above, will be called to Men-Tsee-Khang for one month training-cum-workshop, with Form 'B' for all and Form 'D' for males only.
3. Candidates with Bachelor Degree in Commerce would secure 3 points at the time of interview and those with Master Degree in Commerce will secure 3 additional points.
4. During one month training, the candidates will be entitled with a stipend of Rs. 12,000, which will be paid when the selection process is fully served.
5. In course of training, there will be 2 sets of written test in English/Tibetan/Maths and a final interview at the end of the training.

Final Selection and Wages Rate.

1. The top 10 candidates who got selected will be send for a Medical Test, which will be done at Delek Hospital, at Men-Tsee-Khang's own expense.
2. During one year contract as wagers, the candidates will draw the wages of **Rs: 60 per hour** as Working Hour Rate and **Rs: 62 per hour** as Over Time Rate (For morning or evening over time, Second Saturday, Sunday and Official Holidays).
3. When wages are raised from time to time, our wagers on one year contract will also receive the raise.

Human Resource Department
Men-Tsee-Khang